

ADDERBURY PARISH COUNCIL

TUESDAY 30 JULY 2024

Clerk & Responsible Financial Officer

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23 July 2024

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 30 July 2024 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Gordon Blakeway, David Hingley and Rob Pattenden and County Councillor Arash Fatemian are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7:30pm – 7:35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7:30pm – 7:35pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7:30pm – 7:35pm

4. **Minutes** – To consider the minutes of the meeting held on 25 June 2024 and any matters arising from those minutes. **(Attached)**
7:35pm – 7:45pm
5. **Chairman's Announcements**
7:45pm – 7:50pm
6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
7:50pm – 8:00pm
7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors.
8:00pm – 8:10pm

8. Planning

- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
- iii) Adderbury Neighbourhood Plan (ANP) – To note the progress which the ANP Working Group has made in relation to updating the Plan.
- iv) 21/01966/F, Land to Rear of Gracewell Care Home, Gardner Way Adderbury – To discuss the planning permission which has been granted for the erection of 18 dwellings and access road.

8:10pm – 8:25pm

9. Village Matters

- i) FOCAL – To receive a report on the work of FOCAL. (Report to follow)
- ii) Community and Sports Centre Project (Milton Road) - To receive a report on:
 - the building project;
 - grant funding applications;
 - fundraising organised by the Parish Council & Working for Adderbury Community (WFAC) Working Group, including the Community Day on 14 September 2024; and
 - the Planning Community Events training attended by Councillor Jacky Atkinson.
- iii) Oxfordshire County Council's Consultation on Change of Speed Limit on A4260 from 60mph to 40mph – To comment on the County Council's consultation. **(Information previously circulated)**
- iv) Oxfordshire County Council's Consultation to Designate Certain Streets as Traffic-Sensitive – To make comments on the consultation. **(Information previously circulated)**
- v) Oxfordshire County Council Local Flood Risk Management Strategy Consultation - To make comments on the consultation. **(Information previously circulated)**
- vi) Parish Council's Biodiversity Project – To discuss the Parish Council's biodiversity areas in the village.

8:25pm – 8:40pm

10. Parish Council Matters

- i) Health and Safety:
 - To note the play area inspections at The Rise and Lucy Plackett Playing Field from Councillor Simon Davies;
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt; and
 - To note the inspection at the Walled Garden Allotments from Councillor Rachel Moffat.
- ii) Parish Council Newsletter – To discuss the contents of the next Newsletter.
- iii) Adderbury & Milton Feoffees – To receive a report from Lucy Wells, the Parish Council representative on the Adderbury and Milton Feoffees.
- iv) Model Financial Regulations – To approve the Updated Financial Regulations for 2024/2025. **(To follow)**

- v) Civility & Respect Pledge – To support the National Association of Local Council's Civility and Respect Pledge.
- vi) Walled Garden Allotments – To discuss a proposal that the Conditions of Tenancy be amended to include provision that when a tenancy is terminated, a final inspection to be carried out by the Parish Council and if a third party contractor is required to reinstate the plot to a level which ensures it is suitable to be re-let because the plot has been neglected by the Tenant and has become overgrown, these costs are met by the Tenant.

8:40pm – 8:55pm

11. Finance

- i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & uncashed payments and the bank reconciliation. **(Reports to follow)**
- ii) Budget Monitoring – To note the budget monitoring report for 2024/2025. **(Report to follow)**
- iii) General and Ear-Marked Reserves – To note and approve the Parish Council's Reserves. **(Report to follow)**.
- iv) Effectiveness of the Internal Audit 2023/2024 – To discuss the Effectiveness of the Internal Audit for 2023/2024. **(Report to follow)**
- v) Cherwell District Council's Community Infrastructure Levy (CIL) Consultation – To discuss making comments on the consultation for the Draft CIL Charging Schedule. **(Information previously circulated)**

8:55pm – 9:15pm

12. Correspondence - Items of correspondence will be circulated to members.

9:15pm – 9:20pm

The Lucy Jane Plackett Charity

(One Item)

- 13. Lucy Plackett Playing Field** – To discuss the remedial work being carried out to the playing field following the Party in the Park held on 15 June 2024.

9:20pm – 9:25pm

- 14. Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information.

9:25pm

- 15. Track to the Railway Embankment** – To receive an update on the ownership of the track.

9:25pm – 9:30pm

- 16. Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm at Church House, High Street, Adderbury.

- 10 September 2024
- 22 October 2024
- 26 November 2024

9:30pm

- 17. Items for Future Agendas/Items of Information 9:30pm**